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| A close-up of a sign  Description automatically generated  **Contracts and E Procurement Officer** | |
| **Please complete the form below in FULL adhering to the 500-word limit for each of the shortlisting criteria (i.e. max of 1500 words). Then save in a Word document format and upload to the ‘supporting evidence’ section of the online application.**  **Please note that for shortlisting purposes we will be removing ‘Name’ and ‘National Insurance number’ and each candidate will be provided with a candidate number for anonymised shortlisting.**  **For any queries please contact** [**recruitment@southwales-fire.gov.uk**](mailto:recruitment@southwales-fire.gov.uk) **or for internal queries, please contact us via 24/7** | |
| **Anonymised Candidate Number (to be completed by FRS HR team)** |  |
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| **Question 1: Please outline your experience in procurement within the public sector?** | |
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| **Question 2: Describe your experience of leading high-value procurement exercises, both independently and as part of a wider project team?** | |
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| **Question 3: Please tell us about how you communicate effectively both orally and in writing with a wide range of audiences?** | |
|  | |
| **Question 4: Please tell us about your ability to understand and apply relevant information to make appropriate decisions that reflect key priorities and requirements?** | |
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| **Closing date – 25.07.2025 by Midday** | |