



**Gofynner am/
Please ask for:**

Information Governance
and Compliance

Tel:

01443 232000

E-bost/E-mail:

DataProtection@southwales-fire.gov.uk

Our ref:

IG001247

Dyddiad/Date:

05.01.22

Dear Sir/Madam,

RE: Request for Information held by SWFRS

Your request ref: IG001247 has been dealt with under the Freedom of Information Act 2000.

You asked us:

The information I require is to do with the organisation's CCTV maintenance and support contract.

Please can you send me the information stated below:

1. Supplier of the contract for CCTV maintenance and support
2. How much the Organisation spend annually with the supplier? (if multiple suppliers please list the annual spend for each)
3. What is the expiry date of this contract?
4. What is the duration of the contract?
5. What is the review date of this contract? If possible the likely outcome of this review
6. The primary brand of the CCTV equipment. I don't require the model just the brand. If there is various brands could you please list?
7. What is the total number of cameras in use/under this contract?
8. The description of the services provided under this contract. Please state if this contract includes more than just CCTV services.
9. Contact details of the employee responsible for the contract between the supplier and the organisation. Can you please provide me with their full contact details

Pencadlys Gwasanaeth Tân ac Achub De Cymru,
Parc Busnes Forest View, Llantrisant, Pont-y-clun, CF72 8LX.

Ffôn 01443 232000 • Ffacs 01443 232180
www.decymru-tan.gov.uk

Rydym yn croesawu gohebiaeth yn y gymraeg a'r saesneg - byddwn yn ymateb yn gyfartal i'r ddau ac yn ateb yn eich dewis iaith heb oedi.

CODI YMWHYBYDDIAETH - LLEIHAU PERYGL

South Wales Fire and Rescue Service Headquarters,
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If there is no CCTV maintenance contract in place

1. What is the brand of CCTV cameras in use? if there is variety could you please send me a list? I do not need the serial number or model just the brand.
2. How much is the average annual spend on the in-house maintenance?
3. How many cameras are in use?
4. Is there a plan to review this at any point, if so what would the date be?
5. Who is in charge of overseeing the in-house maintenance?

If there is no maintenance contract or in-house maintenance in place, is there a ad-hoc agreement?

If yes,

1. Who is the supplier? Is this varies could you please list?
2. What is the brand of CCTV cameras in use? if there is variety could you please send me a list? I do not need the serial number or model just the brand.
3. How many cameras are in use?
4. How much is the average annual spend on the ad-hoc agreement?
5. What is the date it is to be reviewed?

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Our response:

| Question | Response |
|---|---|
| 1. Supplier of the contract for CCTV maintenance and support | Brecongate Projects Ltd |
| 2. How much the Organisation spend annually with the supplier? (if multiple suppliers please list the annual spend for each) | c. £1k per annum for CCTV Maintenance and Support (this is inclusive of ad-hoc repairs required based on average costs incurred over the last two financial years) |
| 3. What is the expiry date of this contract? | 30 th November 2022 |
| 4. What is the duration of the contract? | 3 years with an option to extend for 24 months |
| 5. What is the review date of this contract? If possible the likely outcome of this review | March/April 2022. Likely to extend based on supplier's current performance. However this will be subject to discussions as part of the review. |
| 6. The primary brand of the CCTV equipment. I don't require the model just the brand. If there is various brands could you please list? | Samsung |
| 7. What is the total number of cameras in use/under this contract? | 15 |
| 8. The description of the services provided under this contract. Please state if this contract includes more than just CCTV services. | <p>The inspection, maintenance, repair, and renewal as required of:</p> <ul style="list-style-type: none"> • Fire Alarms • Emergency lighting systems, • CCTV systems <p>and the repair (reactive maintenance) and renewal as required of:-</p> <ul style="list-style-type: none"> • Intruder alarm • Proximity door access control systems (Paxton Net2) <p>installed throughout the South Wales Fire and Rescue Service (SWFRS).</p> |

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9. Contact details of the employee responsible for the contract between the supplier and the organisation. Can you please provide me with their full contact details

With regard to your request for direct contact details, SWFRS operates a single point of contact policy. All callers are requested to contact the Service via HQ Reception on 01443 232000. The call will be directed to the most appropriate department/individual to deal with your call.

This is the same for email correspondence. Please direct all emails enquiries to swfs@southwales-fire.gov.uk so that your request can be directed as appropriate.

This policy is in operation to ensure that calls/emails are dealt with more efficiently – as structures/posts can change, this prevents emails being sent to individuals whose role may have changed. It also prevents individuals from receiving unwarranted calls/correspondence.

This stance is supported by guidance from the Information Commissioner's Office

which states that:

"The presumption is in favour of protecting privacy, so the release of personal information will only be fair if there is a genuine reason to disclose. This involves a three-stage test. A public authority will generally have to satisfy itself that:

- there is a legitimate interest in disclosure;
- the legitimate interest can only be met, or fully met, by the disclosure of information which identifies individuals (i.e. the disclosure is necessary to that purpose); and,
- the disclosure would not involve unwarranted detriment to the individual's privacy or other rights and legitimate interests.

In this instance you have not provided any indications a legitimate interest in disclosure of such information – or demonstrated that the release of such information is vital to that interest.

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If you have any queries regarding your Freedom of Information request, please contact us at Dataprotection@southwales-fire.gov.uk quoting the reference number above in any future communication.

If you are dissatisfied with the way that your information request has been handled, you can request an internal review by writing to:

Information Governance and Compliance Officer
South Wales Fire and Rescue Service
Forest View Business Park
Llantrisant
CF72 8LX

If you remain dissatisfied with the handling of your request, you have the right to appeal to the Information Commissioner at:

Information Commissioner's Office-Wales,
2nd Floor,
Churchill House,
Churchill Way,
Cardiff,
CF10 2HH.

There is no charge for making an appeal.

Yours Faithfully

Information Governance and Compliance

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