

SOUTH WALES FIRE AND RESCUE SERVICE

PERSON SPECIFICATION

DEPARTMENT	Fleet & Engineering Services
POST TITLE	Workshops Supervisor
POST NO	NU036
GRADE	11 (£31,371- £32,029)
LOCATION	Fleet & Engineering Workshops Fire & Rescue Service Headquarters

Essential criteria marked in **bold with an asterisk*** will be used for short-listing purposes. Please ensure you address these requirements in your Application Form (under the '*Experience and Other Information*' section). You should provide clear evidence that demonstrates you meet each area based on your skills, knowledge, experience and abilities relevant to the post.

Where a qualification is highlighted as being an 'Essential Criteria', you will be required to provide a copy of your Certificates with your Application Form.

Factor	Evidence	Essential / Desirable	How Identified
QUALIFICATIONS SKILLS,KNOWLEDGE & EXPERIENCE	BTEC Level Three, Full Technological Certificate or equivalent*	Essential*	Application Form*
	Institute of Occupational Safety & Health Certificate (IOSH).*		
	Engineering Technician Registration.*	Essential*	Application Form*
	Cat C & D1 Driving licence	Desirable	Application Form
	Proven supervisory Experience within a blue light Fleet & Engineering environment or equivalent.	Essential*	Application Form* / Selection Process

	Proactive in maintaining high quality standards and adherence to procedures within an Emergency Service or a similar environment.	Essential*	Application Form* / Selection Process
PERSONAL STYLE	Proactive in promoting change and the ability to seek opportunities to promote improved organisational effectiveness *	Essential*	Application Form* / Selection Process
	Ability to work to schedules and deadlines in accordance with the Pre Planned Maintenance Programme	Essential	Selection Process
	Ability to promote and manage diversity and demonstrate a fair and ethical approach in all situations.	Essential	Selection Process
INTERPERSONAL	Ability to communicate effectively both orally and in writing to a wide range of audiences.*	Essential*	Application Form* /Selection Process
	Ability to lead, involve and motivate others both within the Fire & Rescue Service and in the community.	Essential	Selection Process
	Commitment to and ability to develop self, individuals and teams to improve organisational effectiveness.*	Essential	Selection Process

TASK	Ability to lead teams to achieve excellence by the establishment, maintenance and management of performance requirements*.	Essential*	Application Form*/Selection Process
	Ability to understand and apply relevant information to make appropriate decisions which reflect key priorities and requirements	Essential	Selection Process
	Ability to maintain an active awareness of the environment to promote safe and effective working.	Essential	Selection Process
	Ability to create and implement effective plans to deliver a range of organisational objectives	Essential	Selection Process
Other	Ability to speak Welsh.	Desirable	Application Form

This role will be primarily based at Fire Service Headquarters during set hours. However on occasions you will be expected to work outside of these hours and at the other Fire Service locations to ensure that Supervisory cover is maintained at all times. An ability to drive is essential to the role.