



LEAD DIGITAL COMMUNICATIONS OFFICER

GRADE 11

SALARY: £31,371 - £32,029 per annum

(Please Note: All salaries are subject to job evaluation)

Permanent Role

37 HOURS PER WEEK

An exciting opportunity has arisen to appoint a Lead Digital Communications Officer within the Service Performance and Communications Department, based at South Wales Fire and Rescue Service Headquarters, Forest View Business Park, Llantrisant, CF72 8LX.

The successful applicant will take responsibility for the organisation's website, intranet, social media platforms and digital communications and all related content, in order to promote the Service's objectives and corporate aims to appropriate audiences and ensure that a professional image is maintained at all times. This demanding post will require the successful candidate to work collaboratively with other Fire and Rescue Service personnel and the ability to travel is required.

The role will also have line management responsibility for the Digital Communications Officer and the Multimedia Development & Support Officer.

How to apply: An Application Form, Job Description and Person Specification can be downloaded from the Latest Vacancies page of our website at www.southwales-fire.gov.uk Please note we do not accept CVs. The closing date for receipt of applications is: **12:00 mid-day 09/08/2019.**

Completed application forms should be returned to: The Recruitment and Resourcing Team, South Wales Fire & Rescue Service Headquarters, Forest View Business Park, Llantrisant, CF72 8LX. We also accept emailed applications to: personnel@southwales-fire.gov.uk

The successful candidate will be required to undertake a Drug and Alcohol Test and a Disclosure and Barring Service Check prior to an appointment being made.

Working arrangements: We are a family friendly organisation and a flexible working system is in operation. The role will involve working some evening/weekend hours in order to effectively deliver the duties and responsibilities outlined within this job description.

Do you speak Welsh? Welsh language skills are desirable but not essential for this post. All documentation is available in both Welsh and English and we welcome communication in either language. Applications submitted in Welsh will not be treated less favourably.

SWFRS believes in the real value of having a diverse workforce and we proactively want to encourage applicants from all sectors of our community to apply.

