

## **SOUTH WALES FIRE & RESCUE SERVICE**

### **MINUTES OF THE FINANCE, AUDIT & PERFORMANCE MANAGEMENT COMMITTEE MEETING HELD ON MONDAY, 12 NOVEMBER 2018 AT SOUTH WALES FIRE & RESCUE SERVICE HEADQUARTERS**

#### **17. PRESENT**

##### **Councillor**

##### **Left**

S Evans (Chair)

A Roberts

L Brown

A Hussey

R Crowley

D White

L Davies

D T Davies

Torfaen

Rhondda Cynon Taf

Monmouthshire

Caerphilly

Vale of Glamorgan

Bridgend

Merthyr Tydfil

Caerphilly

##### **APOLOGIES**

K Critchley

J Collins

S Ebrahim

Newport

Blaenau Gwent

Cardiff

**OFFICERS PRESENT:** Mr C Barton – Treasurer; Mr G Thomas – Head of Finance & Procurement; Mrs S Watkins - Deputy Monitoring Officer; ACFO D Rose – Director of Service Delivery, Mr J Carter – Statistics Unit Manager, Mr C Fitzgerald – TIAA; Ms A Butler – Wales Audit Office

#### **18. DECLARATIONS OF INTEREST**

All Members declared a personal non-prejudicial interest in each agenda item that affected their Authority.

#### **19. CHAIR'S ANNOUNCEMENTS**

Members were gently reminded to respond to the consultation on the Service's Improvement Plan that they were recently sent and were asked to share a copy within their networks.

#### **20. MINUTES OF PREVIOUS MEETING**

The minutes of the following meetings were received and accepted as a true record of proceedings:

- Finance, Asset & Performance Management Working Group held on 21 May 2018
- FAPM Meeting held on 10 September 2018.

## **21. REVENUE MONITORING REPORT 2018/19**

The Head of Finance & Procurement presented the Revenue Monitoring 2018/19 report which included details of the annual revenue budget and associated information for the year ending 31 March 2019.

### **RESOLVED THAT**

- 21.1 Members noted the report and agreed its content.
- 21.2 Members approved the virement from the contingency budget.

## **22. CAPITAL MONITORING REPORT 2018/19**

The Head of Finance & Procurement updated Members on the capital budget, transactions to date and the end of year forecast position as at 1 October 2018.

### **RESOLVED THAT**

Members noted the budget and progress of capital schemes, approved the alterations identified in Appendix 1 and noted the associated funding streams.

## **23. REVENUE BUDGET REPORT 2019/20**

The Treasurer outlined the background to, and proposals, for the Fire Authority's revenue budget for the financial year 2019/20.

### **RESOLVED THAT**

Members confirmed the information contained within the report as the basis for continuing to develop the Fire Authority's revenue budget for 2019/20.

## **24. A SOUTH WALES FIRE & RESCUE SERVICE RESPONSE TO THE 'ELECTRICAL FIRES IN WALES' WRITTEN STATEMENT BY WELSH GOVERNMENT**

The Statistics Unit Manager advised Members that this report was considered by the FAPM Scrutiny Group who resolved to refer this issue to the committee for their information and consideration.

Welsh Government shared a draft report with the Service on 15 June 2018 that highlighted how accidental dwelling fires where 'electrical distribution' was the source of ignition were a significant concern in Wales. South Wales Fire and Rescue Service was keen however to provide scrutiny and context to the data provided within the report, to paint a more proportional picture of the risk presented by fires of this nature. The Service submitted a report (attached at Appendix 1) to Welsh Government which identified discrepancies within the draft report and provided rationale behind a number of the conclusions made. Welsh Government published the draft report as a written statement on 17 July 2018.

## **RESOLVED THAT**

Members acknowledged the Service's response (attached at Appendix 1) to the 'Electrical Fires in Wales' written statement by Welsh Government, and how the issues raised within the written statement can be rationalised and explained.

## **25. INTERNAL AUDIT REPORT**

The internal Auditor presented the report which updated Members upon the progress being made against the Internal Audit Plan 2018/19.

## **RESOLVED THAT**

Members noted the internal audit recommendations and work completed to date on the Internal Audit Annual Plan.

## **26. FORWARD WORK PROGRAMME**

The Deputy Monitoring Officer presented the Forward Work Programme for 2018/19.

## **RESOLVED THAT**

Members accepted the Forward Work Programme for 2018/19.

## **27. TO CONSIDER ANY ITEMS OF BUSINESS THAT THE CHAIRMAN DEEMS URGENT (PART 1 OR 2)**

There were no items of urgent business for Members to consider.