

**SOUTH WALES FIRE & RESCUE AUTHORITY**

**MINUTES OF THE FIRE & RESCUE AUTHORITY  
ANNUAL GENERAL MEETING HELD ON  
MONDAY 8 JUNE 2015 AT  
SOUTH WALES FIRE & RESCUE SERVICE HEADQUARTERS**

**1. PRESENT:**

<b>Councillor</b>	<b>Authority</b>
D Ali	Cardiff
S Bradwick	Rhondda Cynon Taf
D T Davies	Caerphilly
P Drake	Vale of Glamorgan
C Elsbury	Caerphilly
E Galsworthy	Merthyr Tydfil
E Hacker	Vale of Glamorgan
P Hannon	Newport
C Hawker	Caerphilly
K Hyde	Cardiff
C James	Bridgend
M Javed	Cardiff
A Jones	Torfaen
S J Jones	Rhondda Cynon Taf
R McKerlich	Cardiff
B Morgan	Rhondda Cynon Taf
J Morgan	Blaenau Gwent
G Phillips	Cardiff
S Pickering	Rhondda Cynon Taf
M Powell	Monmouthshire
P Seabourne	Torfaen
C Smith	Bridgend
V E Smith	Monmouthshire

**APOLOGIES:**

M Rahman	Newport
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**OFFICERS PRESENT:** CFO H Jakeway, DCO S Chapman, ACFO R Prendergast – Director of Technical Services, ACO P Haynes – Director of People Services, Mr C Barton – Treasurer, Mr C Powell – Deputy Monitoring Officer

The current Chair welcomed new Member Councillor Hawker to the Fire & Rescue Authority. He was also pleased to welcome Councillor Hannon who was returning to the Fire & Rescue Authority following a period of ill health.

Members were also informed that the Chair had written thank you letters to outgoing Members, Councillor Sage and J Jones, for all their help and support on behalf of the Fire & Rescue Authority.

## **2. DECLARATIONS OF INTEREST**

Each Member declared a personal non-prejudicial interest in each agenda item which affected their Authority.

## **3. ELECTION OF CHAIRPERSON OF THE FIRE & RESCUE AUTHORITY FOR MUNICIPAL YEAR 2015/16**

The Deputy Chief Officer requested nominations for Chairperson of the Fire & Rescue Authority. Councillor D T Davies was nominated and seconded. There were no other nominations.

### **RESOLVED THAT**

Councillor D T Davies was duly elected Chair of the Fire & Rescue Authority for the Municipal Year 2015/16.

## **4. ELECTION OF DEPUTY CHAIRPERSON OF THE FIRE & RESCUE AUTHORITY FOR MUNICIPAL YEAR 2015/16**

The Chair called for nominations for Deputy Chairperson. Councillor Bradwick was nominated and seconded. There were no other nominations.

### **RESOLVED THAT**

Councillor Bradwick was duly elected Deputy Chair of the Fire & Rescue Authority for the Municipal Year 2015/16.

## **5. TO AGREE THE COMMITTEE MEMBERSHIP FOR THE MUNICIPAL YEAR 2015/16**

The Deputy Chief Officer provided Members with details of the number of Members required for each Fire & Rescue Authority Committee.

### **RESOLVED THAT**

Members unanimously agreed that the Finance Audit & Performance Management Committee should not be politically balanced but comprise of one representative from each constituent Unitary Authority.

Members agreed the following membership of Committees for 2015/16:-

#### **Finance Audit & Performance Management Committee**

Cllr C Smith	Bridgend
Cllr C Hawker	Caerphilly
Cllr E Galsworthy	Merthyr Tydfil
Cllr M Powell	Monmouthshire
Cllr P Hannon	Newport
Cllr S J Jones	Rhondda Cynon Taf
Cllr A Jones	Torfaen
Cllr J Morgan	Blaenau Gwent
Cllr M Javed	Cardiff
Cllr P Drake	Vale of Glamorgan

#### **Local Pension Board**

Cllr S Bradwick	Rhondda Cynon Taf	Labour
Cllr B Morgan	Rhondda Cynon Taf	Labour
Cllr J Morgan	Blaenau Gwent	Labour
Cllr A Jones	Torfaen	Labour
Cllr S Pickering	Rhondda Cynon Taf	Labour
Cllr R McKerlich	Cardiff	Conservative
Cllr V Smith	Monmouthshire	Independent
Cllr K Hyde	Cardiff	Liberal Democrats
Vacant		Labour
Vacant		Labour
Vacant		Labour

#### **HR & Equalities**

Cllr G Phillips	Cardiff	Labour
Cllr B Morgan	Rhondda Cynon Taf	Labour
Cllr E Galsworthy	Merthyr Tydfil	Labour
Cllr M Rahman	Newport	Labour
Cllr S J Jones	Rhondda Cynon Taf	Labour

Cllr S Pickering	Rhondda Cynon Taf	Labour
Cllr P Seabourne	Torfaen	Labour
Cllr A Jones	Torfaen	Labour
Cllr S Bradwick	Rhondda Cynon Taf	Labour
Cllr R McKerlich	Cardiff	Conservative
Cllr C Elsbury	Caerphilly	Plaid Cymru
Cllr M Powell	Monmouthshire	Conservative
Cllr E Hacker	Vale of Glamorgan	Independent
Cllr P Drake	Vale of Glamorgan	Labour
Cllr J Morgan	Blaenau Gwent	Labour
Cllr C James	Bridgend	Labour

### **Standards Committee**

Cllr B Morgan	Rhondda Cynon Taf
Cllr V Smith	Monmouthshire
Cllr J Morgan	Blaenau Gwent

Andrew Clemes	Independent Member
Geoffrey Hughes	Independent Member

## **6. ELECTION OF CHAIRPERSON OF THE FINANCE, AUDIT & PERFORMANCE MANAGEMENT COMMITTEE FROM COMMITTEE MEMBERS FOR MUNICIPAL YEAR 2015/16**

The Chair called for nominations for Chairperson of the Finance, Audit & Performance Management Committee from among its Members. Councillor Hannon was nominated and seconded. There were no other nominations.

### **RESOLVED THAT**

Councillor Hannon was duly elected as Chair of the Finance, Audit & Performance Management Committee.

## **7. ELECTION OF DEPUTY CHAIRPERSON OF THE FINANCE, AUDIT & PERFORMANCE MANAGEMENT COMMITTEE FROM COMMITTEE MEMBERS FOR MUNICIPAL YEAR 2015/16**

The Chair called for nominations for Deputy Chairperson of the Finance, Audit & Performance Management Committee from among its Members. Councillor J Morgan was nominated and seconded. There were no other nominations.

## **RESOLVED THAT**

Councillor J Morgan was duly elected as Deputy Chairperson of the Finance, Audit & Performance Management Committee.

### **8. ELECTION OF CHAIRPERSON OF HR & EQUALITIES COMMITTEE FROM COMMITTEE MEMBERS FOR MUNICIPAL YEAR 2015/16**

The Chair called for nominations for Chairperson of the HR & Equalities Committee from among the Members of that Committee. Councillor S Jones was nominated and seconded. There were no other nominations.

## **RESOLVED THAT**

Councillor S Jones was duly elected as Chair of the HR & Equalities Committee for 2015/2016.

### **9. ELECTION OF DEPUTY CHAIRPERSON OF HR & EQUALITIES COMMITTEE FROM COMMITTEE MEMBERS FOR MUNICIPAL YEAR 2015/16**

The Chair called for nominations for Deputy Chairperson of the HR & Equalities Committee from among its Members. Councillor A Jones was nominated and seconded. There were no other nominations.

## **RESOLVED THAT**

Councillor A Jones was duly elected as Deputy Chair of the HR & Equalities Committee for 2015/2016.

### **10. TO AGREE THE APPOINTMENT OF REPRESENTATIVES TO OTHER GROUPS AND OUTSIDE BODIES FOR MUNICIPAL YEAR 2015/2016**

The Deputy Chief Officer provided Members with a report detailing the nominations required to represent the Fire & Rescue Authority at Working Groups and on outside bodies.

## **RESOLVED THAT**

10.1 Members agreed the following representations to the Working Groups and outside organisations detailed in Appendix 1 attached to the report:-

### **Representative to WLGA**

Chairperson – Councillor D T Davies

### **Representative on LGA Fire Committee**

Chairperson – Councillor D T Davies

### **Community Safety Partnership Representatives**

Cllr J Morgan	Blaenau Gwent
Cllr C James	Bridgend
Cllr C Elsbury	Caerphilly
Cllr M Javed	Cardiff
Cllr P Drake	Vale of Glamorgan
Cllr E Galsworthy	Merthyr Tydfil
Cllr V Smith	Monmouthshire
Cllr M Rahman	Newport
Cllr S Jones	Rhondda Cynon Taf
Cllr P Seabourne	Torfaen

### **Representatives on Standing Orders Working Group**

Cllr V Smith	Monmouthshire
Cllr C James	Bridgend
Cllr S Pickering	Rhondda Cynon Taf
Cllr S Jones	Rhondda Cynon Taf
Cllr K Hyde	Cardiff

### **Representatives on Innovations & Awards Panel**

Cllr V Smith	Monmouthshire
Cllr A Jones	Torfaen

### **Representatives on Finance, Asset & Performance Management Working Group**

Cllr V Smith	Monmouthshire
Cllr C Smith	Bridgend
Cllr C Hawker	Caerphilly
Cllr P Hannon	Newport
Cllr S Jones	Rhondda Cynon Taf
Cllr S Pickering	Rhondda Cynon Taf
Cllr M Powell	Monmouthshire
Cllr E Hacker	Vale of Glamorgan
Cllr E Galsworthy	Merthyr Tydfil
Cllr C James	Bridgend
Cllr P Drake	Vale of Glamorgan
Cllr J Morgan	Blaenau Gwent
Cllr A Jones	Torfaen
Cllr D Ali	Cardiff

### **Representatives on ICT Steering Group**

Cllr P Drake	Vale of Glamorgan
Cllr A Jones	Torfaen
Cllr D Ali	Cardiff
Cllr C Elsbury	Caerphilly

10.2 Following discussion, Officers agreed to ensure that Members on Partnership meetings received copies of agendas and meeting papers.

### **11. TO RECEIVE COPIES OF STANDING ORDERS (GENERAL PROCEDURAL AND CONTRACT) FINANCIAL REGULATIONS, SCHEME OF DELEGATIONS TO OFFICERS AND COMMITTEE TERMS OF REFERENCE (CIRCULATED WITH THE AGENDA ON DISK)**

The Deputy Chief Officer provided Members the Fire & Rescue Authority's relevant constitutional documents in accordance with General Standing Order 20.7.

#### **RESOLVED THAT**

Members agreed to receive the Standing Orders (General, Procedural & Contract), Financial Regulations, Scheme of Delegations and Terms of Reference of the Fire & Rescue Authority detailed on the disc provided to Members with the report.

### **12. TO AGREE THE CYCLE OF MEETINGS FOR THE MUNICIPAL YEAR 2015/16**

The Deputy Chief Officer provided Members with details of the proposed cycle of Committee and Working Group meetings for the Municipal Year 2015/16.

#### **RESOLVED THAT**

Members approved the cycle of Committee and Working Group meetings for the Municipal Year 2015/16 detailed in Appendix 1 attached to the report.