

SOUTH WALES FIRE & RESCUE AUTHORITY

MINUTES OF THE FINANCE, AUDIT & PERFORMANCE MANAGEMENT COMMITTEE MEETING HELD ON MONDAY, 29 JANUARY 2018 AT SOUTH WALES FIRE & RESCUE SERVICE HEADQUARTERS

30. PRESENT:

Councillor

G Thomas
L Brown
K Critchley
K Gibbs

Left

Blaenau Gwent
Monmouthshire
Newport
Merthyr Tydfil

APOLOGIES:

A Roberts (Deputy Chair)
R Crowley
S Evans
A Hussey
D White
H Joyce
V Smith
L Brown

Rhondda Cynon Taff
Vale of Glamorgan
Torfaen
Caerphilly
Bridgend
Cardiff
Monmouthshire
Monmouthshire

OFFICERS PRESENT: CFO Jakeway; Mr C Barton – Treasurer; Mr C Powell – Deputy Monitoring Officer; Mr G Thomas – Head of Finance & Procurement; AM A Kibblewhite – Head of Risk Reduction; Sarah Watkins – Head of Service Performance and Communications; GM V Jenkins; GM G Scrivens; GM N Williams; Mr Steen Gourlay – TIAA.

31. DECLARATIONS OF INTEREST

All Members declared a personal non-prejudicial interest in each agenda item that affected their Authority.

32. CHAIR'S ANNOUNCEMENTS

The Chair advised of a change to the order of the agenda, we will hear item 10 prior to item 4.

33. REPORT ON PROGRESS OF BRIDGEND, CWM TAFF, BLAENAU GWENT, MONMOUTHSHIRE, NEWPORT AND TORFAEN PUBLIC SERVICE BOARD WELL-BEING PLANS

The Chief Fire Officer informed Members that South Wales Fire and Rescue Service was a Statutory Partner on the nine Public Service Boards, and delivered an electronic presentation on the latest progress of five of the Public Service Boards Well-being Plans and the potential impact on the Service.

The Unitary Authority Group Managers for Newport, Monmouthshire, Bridgend and Cwm Taff each provided a brief overview of some of the schemes currently running within their Unitary Authority areas.

The Chair thanked the officers for the presentation and the work being done.

34. MINUTES OF PREVIOUS MEETINGS

The following minutes were received and accepted as a true record of proceedings:-

- Finance, Audit & Performance Management Committee held on Monday, 4 December 2017
- Finance, Asset & Performance Management Working Group held on Monday, 9 October 2017

35. INTERNAL AUDIT REPORT

The TIAA Auditor provided Members with an update on the progress being made against the Internal Audit Plan 2017/18. The Head of Finance and Procurement responded to questions and gave a background to the report.

RESOLVED THAT

Members agreed to note the internal audit recommendations and the work completed to date on the Internal Audit Annual Plan.

36. REVENUE MONITORING REPORT 2017/18

The Head of Finance and Procurement presented the Revenue Monitoring Report 2017/18 which provided details of the annual revenue budget and associated information for the year ending 31 March 2018.

RESOLVED THAT

Members resolved to agree the content of the report.

37. CAPITAL MONITORING REPORT 2017/18

The Head of Finance and Procurement presented the report which gave an overview of the capital budget for the year, capital transactions to date and a forecast position as at 31 March 2018.

RESOLVED THAT

Members resolved to note the budget progress of capital schemes, approve alterations identified in Appendix 1 and note the associated funding streams.

38. REPORT ON HEALTH CHECK OF PERFORMANCE AND STRATEGIC OBJECTIVES FOR QUARTER 3 (1 APRIL TO 31 DECEMBER) 2017/18

The Head of Service Performance and Communications presented the Quarter 3 Review Report in relation to the health check of performance and strategic objectives 2017/18 and the management of these risks and answered questions from members.

RESOLVED THAT

Members reviewed the performance details and statistical data for the first three quarters of 2017/18.

39. DRAFT ANNUAL REPORT ON THE WORK OF THE FINANCE, AUDIT AND PERFORMANCE MANAGEMENT COMMITTEE AND ITS WORKING GROUP DURING 2017/18

The Deputy Monitoring Officer presented Members with the draft annual report on the work of the Finance, Audit and Performance Management Committee and its Working Group for the municipal year 2017/18.

RESOLVED THAT

Members considered the report and agreed that no amendments to the contents are required prior to reporting to the Fire and Rescue Authority as a summary of the workload carried out by the Committee and Working Group during the municipal year.

40. UPDATE ON ALL WALES OPERATIONAL ASSURANCE

The Head of Risk Reduction provided an overview of the All Wales Operational Assurance Process and a summary of South Wales Fire & Rescue Service' Self-Assessment.

RESOLVED THAT

Members resolved to note the contents of the report.

41. FORWARD WORK PROGRAMME

The Deputy Monitoring Officer presented the Forward Work Programme, the Head of Finance and Procurement requested that the Treasury Management Strategy report be removed and this report will be presented at the Fire Authority meeting scheduled for March 2018.

RESOLVED THAT

41.1 Members accepted the Forward Work Programme for 2017/18

41.2 Agreed to the removal of the Treasury Management Strategy report.

42. TO CONSIDER ANY ITEMS OF BUSINESS THAT THE CHAIRMAN DEEMS URGENT (PART 1 OR 2)

There were no items of business that the Chair deemed urgent.

The Chair formally closed the last meeting and thanked all for their attendance.