

SOUTH WALES FIRE & RESCUE AUTHORITY

**MINUTES OF THE FIRE & RESCUE AUTHORITY
ANNUAL GENERAL MEETING HELD ON
MONDAY 12 JUNE 2017 AT
SOUTH WALES FIRE & RESCUE SERVICE HEADQUARTERS**

1. PRESENT:

Councillor	Authority
D Ali	Cardiff
S Bradwick	Rhondda Cynon Taff
L Brown	Monmouth
K Critchley	Newport
R Crowley	Vale of Glamorgan
D T Davies	Caerphilly
C Elsbury	Caerphilly
S Evans	Torfaen
A Hussey	Caerphilly
H Joyce	Cardiff
D Naughton	Cardiff
M Phillips	Cardiff
S Pickering	Rhondda Cynon Taff
A Roberts	Rhondda Cynon Taff
C Smith	Bridgend
V Smith	Monmouth
G Stacey	Rhondda Cynon Taff
D Thomas	Torfaen
G Thomas	Blaenau Gwent
H Thomas	Newport
D White	Bridgend
To be appointed	Merthyr
To be appointed	Vale of Glamorgan

APOLOGIES:

ABSENT:

P Wong	Cardiff
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OFFICERS PRESENT: CFO H Jakeway, DCO S Chapman – Monitoring Officer, ACFO A Thomas - Director of Service Delivery, ACFO R Prendergast – Director of Technical Services, ACO P Haynes – Director of People Services, Mr C Barton – Treasurer, Mr C Powell – Deputy Monitoring Officer, Mr G Thomas – Head of Finance & Procurement, Mr A Psaila – Secretary of Fire Brigades Union

2. WELCOME ADDRESS

The Monitoring Officer welcomed Members and Officers to the Fire & Rescue Authority's Annual General Meeting for the Municipal Year 2017-2018. Members were advised that further representation was expected from Merthyr Tydfil and the Vale of Glamorgan Unitary Authorities, in due course.

3. DECLARATIONS OF INTEREST

There were no declarations of interest made.

4. ELECTION OF CHAIRPERSON OF THE FIRE & RESCUE AUTHORITY FOR MUNICIPAL YEAR 2017/2018

The Monitoring Officer requested nominations for Chairperson of the Fire & Rescue Authority. Councillor D T Davies was nominated and seconded. There were no other nominations.

RESOLVED THAT

Councillor D T Davies was duly elected Chair of the Fire & Rescue Authority for the Municipal Year 2017/2018.

The newly appointed Chair responded by thanking Members for their unanimous vote of confidence.

5. ELECTION OF DEPUTY CHAIRPERSON OF THE FIRE & RESCUE AUTHORITY FOR MUNICIPAL YEAR 2017/2018

The Chair called for nominations for Deputy Chairperson. Councillor Bradwick was nominated and seconded. There were no other nominations.

RESOLVED THAT

Councillor Bradwick was duly elected Deputy Chair of the Fire & Rescue Authority for the Municipal Year 2017/2018.

6. FORMAL INTRODUCTIONS

Following a request by the Chair, for the benefit of new Members, each Officer and Member provided a formal introduction.

Members were reminded that an all-day training session would take place on 26 June, 2017, from 1000 hrs. at Cardiff Gate Training & Development Centre.

7. TO AGREE THE COMMITTEE MEMBERSHIP FOR THE MUNICIPAL YEAR 2017/2018

The Monitoring Officer provided Members with details of the number of Members required for each Fire and Rescue Authority Committee.

RESOLVED THAT

Members unanimously agreed that the Finance Audit & Performance Management Committee should not be politically balanced but comprise of one representative from each constituent Unitary Authority.

Members agreed the following membership of Committees for 2017/2018:-

Finance Audit & Performance Management Committee

Cllr G Thomas	Blaenau Gwent
Cllr D White	Bridgend
Cllr A Hussey	Caerphilly
Cllr H Joyce	Cardiff
Cllr L Brown	Monmouthshire
Cllr K Critchley	Newport
Cllr A Roberts	Rhondda Cynon Taff
Cllr S Evans	Torfaen
Cllr R Crowley	Vale of Glamorgan
To be appointed	Merthyr

Local Pension Board

Cllr S Bradwick	Rhondda Cynon Taff	Labour
Cllr D Ali	Cardiff	Labour
Cllr H Joyce	Cardiff	Labour
Cllr G Stacey	Rhondda Cynon Taff	Labour
Cllr V Smith	Monmouthshire	Independent
Cllr M Phillips	Cardiff	Conservative

HR & Equalities

Cllr S Bradwick	Rhondda Cynon Taff	Labour
Cllr P Wong	Cardiff	Labour
Cllr D Ali	Cardiff	Labour
Cllr S Pickering	Rhondda Cynon Taff	Labour
Cllr H Thomas	Newport	Labour
Cllr D Thomas	Torfaen	Labour
Cllr A Hussey	Caerphilly	Labour
Cllr S Evans	Torfaen	Labour
Cllr C Smith	Bridgend	Labour
Cllr C Elsbury	Caerphilly	Plaid Cymru
Cllr D Naughton	Cardiff	Liberal Democrat
Cllr M Phillips	Cardiff	Conservative
Cllr R Crowley	Vale of Glamorgan	Conservative
Cllr G Thomas	Blaenau Gwent	Independent

Standards Committee

Cllr G Stacey	Rhondda Cynon Taff
Cllr V Smith	Monmouthshire
Cllr A Roberts	Rhondda Cynon Taff

Mr A Cledes	Remain as non-elected Independent Member
Ms B Heller	Remain as non-elected Independent Member
Mr G Hughes	Remain as non-elected Independent Member
Ms A Jones	Remain as non-elected Independent Member
Dr M Kerbey	Remain as non-elected Independent Member

8. DELEGATED AUTHORITY

As Officers were still awaiting nominations from Merthyr Tydfil and the Vale of Glamorgan Authorities, the Monitoring Officer requested that she be granted delegated authority to make any necessary adjustments before the next Fire & Rescue Authority meeting, to ensure Committees were politically balanced.

RESOLVED THAT

Members unanimously agreed that the Monitoring Officer be given delegated authority in consultation with the Chair and political group leaders to make the necessary adjustments to political balance following receipt of all nominations, and to seek from political group leaders any additional representatives to sit on committees.

9. ELECTION OF CHAIRPERSON OF THE FINANCE, AUDIT & PERFORMANCE MANAGEMENT COMMITTEE FROM IT'S COMMITTEE MEMBERS FOR MUNICIPAL YEAR 2017/2018

The Chair called for nominations for Chairperson of the Finance, Audit & Performance Management Committee from among its Members. Councillor Critchley was nominated and seconded. There were no other nominations.

RESOLVED THAT

Councillor Critchley was duly elected as Chair of the Finance, Audit & Performance Management Committee.

10. ELECTION OF DEPUTY CHAIRPERSON OF THE FINANCE, AUDIT & PERFORMANCE MANAGEMENT COMMITTEE FROM IT'S COMMITTEE MEMBERS FOR MUNICIPAL YEAR 2017/2018

The Chair called for nominations for Deputy Chairperson of the Finance, Audit & Performance Management Committee from among its Members. Councillor Brown and Councillor Roberts were both nominated for the role.

RESOLVED THAT

Following a vote by Members of 6 votes to 3, Councillor Roberts was duly elected as Deputy Chairperson of the Finance, Audit & Performance Management Committee.

11. ELECTION OF CHAIRPERSON OF HR & EQUALITIES COMMITTEE FROM IT'S COMMITTEE MEMBERS FOR MUNICIPAL YEAR 2017/2018

The Chair called for nominations for Chairperson of the HR & Equalities Committee from among the Members of that Committee. Councillor Pickering was nominated and seconded. There were no other nominations.

RESOLVED THAT

Councillor Pickering was duly elected as Chair of the HR & Equalities Committee for 2017/2018.

12. ELECTION OF DEPUTY CHAIRPERSON OF HR & EQUALITIES COMMITTEE FROM IT'S COMMITTEE MEMBERS FOR MUNICIPAL YEAR 2017/2018

The Chair called for nominations for Deputy Chairperson of the HR & Equalities Committee from among its Members. Councillor Ali was nominated and seconded. There were no other nominations.

RESOLVED THAT

Councillor Ali was duly elected as Deputy Chair of the HR & Equalities Committee for 2017/2018.

13. TO AGREE THE APPOINTMENT OF REPRESENTATIVES TO OTHER GROUPS AND OUTSIDE BODIES FOR MUNICIPAL YEAR 2017/2018

The Monitoring Officer provided Members with a report detailing the nominations required to represent the Fire & Rescue Authority at Working Groups and outside bodies.

RESOLVED THAT

Members agreed the following representations to the Working Groups and outside organisations detailed in Appendix 1 attached to the report:-

Representative to WLGA

Chairperson – Councillor D T Davies

Representative on LGA Fire Committee

Chairperson – Councillor D T Davies

Community Safety Partnership Representatives

Cllr G Thomas	Blaenau Gwent
Cllr D White	Bridgend
Cllr C Elsbury	Caerphilly
Cllr D Ali	Cardiff
Cllr R Crowley	Vale of Glamorgan
Cllr L Brown	Monmouthshire
Cllr H Thomas	Newport
Cllr G Stacey	Rhondda Cynon Taff
Cllr S Evans	Torfaen
To be appointed	Merthyr Tydfil

The Chief Fire Officer provided Members with a brief overview of the Community Safety Partnership meetings, and assured Members that each representative would be allocated a Group Manager to provide guidance and support at meetings.

Representatives on Standing Orders Working Group

Cllr P Wong	Cardiff
Cllr D Thomas	Torfaen
Cllr V Smith	Monmouthshire

Representatives on Innovations & Awards Panel

Cllr S Bradwick	Rhondda Cynon Taff
Cllr V Smith	Monmouthshire

Representatives on Finance, Asset & Performance Management Working Group

Cllr S Evans	Torfaen
Cllr D Thomas	Torfaen
Cllr D Naughton	Cardiff
Cllr L Brown	Monmouthshire
Cllr V Smith	Monmouthshire
Cllr G Stacey	Rhondda Cynon Taff
Cllr S Bradwick	Rhondda Cynon Taff

Representatives on National Pensions Committee for Wales

Cllr S Pickering	Rhondda Cynon Taff
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Representatives on ICT Steering Group

Cllr C Elsbury Caerphilly
Cllr A Roberts Rhondda Cynon Taff

The Chair advised Members to notify the Monitoring Officer as soon as possible if they wished to become a representative on any of the above mentioned Working Groups or outside bodies.

14. TO RECEIVE COPIES OF STANDING ORDERS (GENERAL PROCEDURAL AND CONTRACT) FINANCIAL REGULATIONS, SCHEME OF DELEGATIONS TO OFFICERS AND COMMITTEE TERMS OF REFERENCE (AVAILABLE ELECTRONICALLY AND CIRCULATED TO MEMBERS IN THEIR MEMBERS HANDBOOK

The Monitoring Officer provided Members with the Fire & Rescue Authority's relevant constitutional documents in accordance with General Standing Order 20.7.

RESOLVED THAT

Members agreed to receive the Standing Orders (General, Procedural & Contract), Financial Regulations, Scheme of Delegations and Terms of Reference of the Fire & Rescue Authority detailed in the Members Handbook.

15. TO AGREE THE CYCLE OF MEETINGS FOR THE MUNICIPAL YEAR 2017/2018

The Monitoring Officer provided Members with details of the proposed cycle of Committee and Working Group meetings for the Municipal Year 2017/2018.

RESOLVED THAT

- 15.1 Members approved the cycle of Committee and Working Group meetings for the Municipal Year 2017/2018 detailed in Appendix 1 attached to the report.
- 15.2 Following discussion on colour coding issues on the cycle of meetings, Members agreed to note that the Emergency Services Carol Service would take place on 14 December,

2017, at Llandaff Cathedral, Cardiff, and the Presentation Evening would take place on 9 November, 2017.